

**Summary of Changes to the State Administrative Manual (SAM)**  
**March 2019**

<b>SAM Section</b>	<b>Action Type</b>	<b>Changes</b>
SAM Section 4819.2	Change	Per TL 19-01, new definitions of “Metadata” and “Open Data” added.
SAM Section 5160	Addition	Per TL 19-01, new section was added to introduce the Open Data policy which promotes more accessible, discoverable, and usable data and enhances the impact it can have for economic development, improved government services, support for research and scientific discoveries, transparency, and accountability and increased public participation in democratic dialogue.
SAM Section 5160.1	Addition	Per TL 19-01, new subsection was added to outline Agency/state entity requirements for the Open Data Policy.
SAM Section 5160.2	Addition	Per TL 19-01, new subsection was added to provide exceptions to the Open Data Policy.